**Date:** 18th November 2016

**Location:** Lib Room 3.3

**Attendees:** Weilun, Zong Wei, Ching Yi, Gao Min, Wendy

**Absentees:** -

**Minutes Prepared by:** Gao Min

**Vetted by:** Zong Wei

**Points to Note**

1. Go through final presentation slides
2. Discuss about video

Meeting is adjourned at **1330**.